2021 KCJIS Conference Canceled

Due to the continuation of the COVID-19 pandemic, the KCJIS Committee decided it would be in everyone's best interest to cancel the 2021 KCJIS Conference that was scheduled for May 2021. Planning for the 2022 conference will begin in the fall of 2021. If you have any topic suggestions for the 2022 conference, please submit those ideas to KCJIS Executive Director David Marshall at David.T.Marshall@ks.gov or Chair Leslie Moore at Leslie.Moore@kbi.ks.gov.

INSIDE THIS ISSUE

KIBRS REBUILD PROJECT UNDERWAY
MITCH BEEMER, INCIDENT BASED REPORTING UNIT MANAGER KBI

The Incident Based Reporting (IBR) unit at the Kansas Bureau of Investigation (KBI) is happy to announce the Kansas Incident Based Reporting System (KIBRS) rebuild project has been begun. The KIBRS rebuild project will be completed in phases, with each phase completing a specific module of the new KIBRS. Due to a directive from the Kansas Attorney General, the first module to be completed for the new KIBRS will be the Kansas Use of Force data collection module. The current projected completion date of the Use of Force module is December 2021. The current estimated timeline for the completion of all modules of the new KIBRS is projected to be approximately 18 to 24 months. This plan is to have all of the new KIBRS functional by January 2023.

The IBR unit would like to thank all of the agencies who have supported this project up to this point. We very much appreciate the agencies who attended one of the statewide needs assessment meetings and those agencies that have provided thoughts and feedback regarding a new system to IBR staff through other means.

There have been numerous agencies interested in submitting electronically, but decided to put the process on hold until the new system was up and running. The KBI is in the process of working with a vendor to complete an Information Exchange Package Document (IEPD) for the new KIBRS. The new IEPD should be completed in the next month or two.

The KBI is considering the option of contracting with Record Management System (RMS) vendors who have local law enforcement agencies as clients in the state of Kansas. These contracts could potentially involve the KBI contracting with an RMS to complete the necessary programming to build an interface between the RMS and the KBI using the new KIBRS IEPD. The KBI would only contract with an RMS vendor that is willing to provide the necessary interface for submission to new KIBRS for all of their Kansas clients without additional costs to the local agency.

If you think your current RMS vendor might be interested in this option, please have them contact Mitch Beemer at (785) 296-8279 or Mitch.Beemer@kbi.ks.gov.

LIVESCANS GOING OUT OF SERVICE
LESLIE MOORE, INFORMATION SERVICES DIVISION DIRECTOR KBI

Idemia notified the Kansas Bureau of Investigation (KBI) on April 15th that the Morpho ILS livescans will no longer be serviced after December 31, 2021. The company that made the fingerprint reader stopped making that version a few years ago, so the parts are no longer available. The livescans in question were purchased between 2000-2012. If you are not sure what version of livescan your agency is using, please contact the Idemia Customer Service Engineer, Mic Cook, at Michael.Cook@us.idemia.com or (785) 260-3023.

The KBI will be releasing a Request for Proposal (RFP) in the third quarter of calendar year 2021 for a statewide contract to purchase edge devices – livescans, 2 finger ID devices, etc. All livescan vendors will be able to bid on the RFP. Once a contract has been awarded, local agencies will be able to purchase devices through the contract at a more discounted rate than going out on their own. More information will come as soon as more details are available regarding that contract. Please keep in mind, if you are waiting on the statewide contract the ILS livescan may be out of service before a new one would be ordered to replace it.

REVIEW OF RECORD CHECK POLICIES
DON CATHEY, KCJIS INFORMATION SECURITY OFFICER KHP

In the May 2019 KCJIS Newsletter publication, there was an article entitled "BAN THE BOX," LAWS, REGULATIONS AND KCJIS POLICIES ON RECORD CHECKS.

Here is further discussion on record checks with a few key points.

🔍 CJIS policy is concerned with ACCESS to CJI, not employment.

Note that the record check policy is titled "**Personnel Screening Requirements for Individuals Requiring Unescorted Access to Unencrypted CJI.**" It does not say anything about "hiring or employment requirements."

🔍 Conducting record checks using criminal justice purpose codes to determine appropriateness of placing an individual into a non-criminal justice role is illegal.

Queries of the Interstate Identification Index (III) require entry of a purpose code at the time of the query. Certain purpose codes designated for criminal justice use may reveal additional criminal history information, such as expunged records or records of diversions, that might not be provided when queries are made using purpose codes that designate non-criminal justice uses. Using criminal justice purpose codes to obtain any additional information but used for non-criminal justice purposes is a violation of 28 CFR Part 20 and subjects the person and agency conducting such queries to civil and criminal penalties.

🔍 Most states participating in the III have varying statutes or policies that restrict the dissemination of records for non-criminal justice purposes.

Because of this, the states and the federal government needed an agreement to permit interstate dissemination of national criminal history records based on federal statute, federal executive order, or state statute approved by the U.S. Attorney General.

President Clinton signed the National Crime Prevention and Privacy Compact Act (Compact) into law in October 1998. The Compact facilitates uniformity in the dissemination of records among states for non-criminal justice purposes.

Only one authorized agency in each state is permitted to use purpose code I for interstate-approved, noncriminal justice purposes authorized by federal law, Federal Executive Order, or a state statute approved by the U.S. Attorney General. The only authorized agency to use that purpose code in Kansas is the Kansas Bureau of Investigation (KBI).

If the law or statute doesn't specify what records may be made available to the hiring authority, the KBI is limited by privacy laws to what they can deliver. If no statute exists, the KBI is limited further.
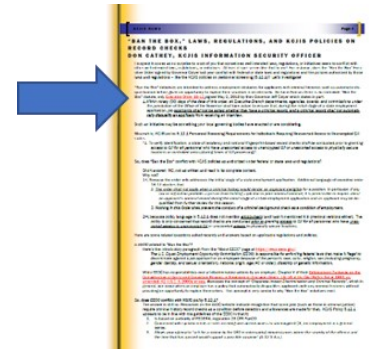
KBI ISD FIELD SUPPORT TRAINING
JESSICA CROWDER, PROGRAM CONSULTANT II KBI

The Kansas Bureau of Investigation (KBI) Information Services Division (ISD) Field Support unit would like to remind everyone that even though COVID-19 has forced us to cancel training in person, we are still able to provide virtual training upon request. If you are interested in receiving training on any of the topics listed below, please feel free to reach out to the appropriate trainer. Thank you to every member of the Kansas criminal justice community who continues to keep Kansas safe during these difficult times.

Central Message Switch	Criminal History Records Rapsheet Differences	eCitation	Asset Seizure and Forfeiture
Carlos Salazar (785) 296-6832 Carlos.Salazar@kbi.ks.gov	Vanessa Rine (785) 296-0816 Vanessa.Rine@kbi.ks.gov	Karli Koci (785) 296-0492 Karli.Koci@kbi.ks.gov	Jessica Crowder (785) 296-8338 Jessica.Crowder@kbi.ks.gov
10-Print Identification Tina Ortega (785) 296-4483 Tina.Ortega@kbi.ks.gov	**Use of Force Reporting** Dana Griffith (785) 296-4152 Dana.Griffith@kbi.ks.gov	**Kansas Incident Based Reporting** Jacob Anderson (785) 296-8278 Jacob.Anderson@kbi.ks.gov	**Offender Registration/KsORT** Cassidy Sands (785) 296-0638 Cassidy.Sands@kbi.ks.gov
DNA Databank Jeff Hahn (785) 296-2113 Jeff.Hahn@kbi.ks.gov	**Scrap Metal** Bill Connor (785) 296-2387 Bill.Connor@kbi.ks.gov		

CYBERTHREATS STILL THRIVING—OUR CHALLENGE IS TO KEEP UP!
DON CATHEY, KCJIS INFORMATION SECURITY OFFICER KHP

The year 2021 is proving to be a very active year for cyberthreats that may affect your agency's information systems.

For instance, the Cybersecurity & Infrastructure Security Agency (CISA) continues to strongly urge all organizations to immediately address Microsoft exchange vulnerabilities as exploitation of these vulnerabilities is widespread and indiscriminate. They have published a remediating Microsoft Exchange vulnerabilities web page. The guidance laid out in their web page provides specific steps for both leaders and I.T. security staff and is applicable for all sizes of organizations across all sectors.

Particular attention should be given to recent updates to the SolarWinds threats from December 2020, threats to F5 devices, and the aforementioned on-premise Microsoft exchange servers.

To review the now entitled _CISA and FBI cyber alerts_, go to the Kansas Highway Patrol (KHP) CJIS launch pad (https://kansas.cjisapps.com/launchpad/) and use your KCJIS user ID and ORI to open the CJIS Manuals application to review the now entitled _CISA and FBI cyber alerts_.

The chapters have been arranged to sort newest alerts to oldest.

Another option to stay ahead of threats is to receive the CISA alerts yourself. Go to https://us-cert.cisa.gov/. Scroll to bottom of the web page and Subscribe to Alerts.
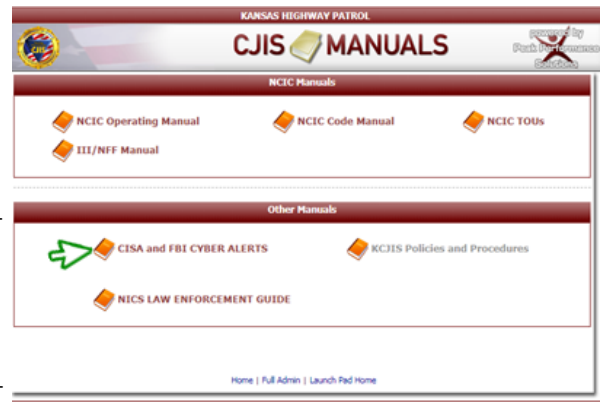
KIBRS KORNER
JACOB ANDERSON, PROGRAM CONSULTANT I KBI

Warrant Arrests

There are many discrepancies in reporting warrant arrests on Kansas Standard Arrest Reports (KSARs). The following section is a quick guide on how to properly report warrant arrests to the Kansas Bureau of Investigation (KBI).

When serving a warrant for another Kansas agency, the KSAR should be marked as 'Taken into Custody.' In the charges section, it is important that you include the charge(s) listed on the warrant and mark the Clearance Indicator as 'Outside Agency.' Please remember to make a copy of the KSAR and send it to the owning agency of that warrant. If the warrant is for an out of state agency, the charges section should be reported as 22-2401(a) with the Clearance Indicator marked as 'Outside Agency.'

KIBRS Training Webinars

Due to COVID-19, in-person training has been put on hold, however, we are still able to provide webinars as needed. If you are interested in setting up a Kansas Incident Based Reporting System (KIBRS) webinar, please contact Jacob Anderson to schedule training.

KIBRS training is a four hour class. Attendees will gain a better understanding of classifying offenses for state reporting requirements. They will also learn about lesser included offenses, how to clear an incident, and what information is required on a Kansas Standard Offense Report (KSOR) and a Kansas Standard Arrest Report (KSAR). There will be class interaction to complete forms and ask questions regarding correct reporting procedures. We will also discuss required monthly reports submitted to the Kansas Bureau of Investigation (KBI) Incident Based Reporting (IBR) unit. *Target Audience:* Personnel responsible for completing KSOR/KSAR reports (officers) or those who enter or process data (records staff).

Jacob Anderson KIBRS/Gateway Jacob.Anderson@kbi.ks.gov (785) 296-8278	Zachary Brian KIBRS/Gateway Zachary.Brian@kbi.ks.gov (785) 296-7945	Dana Griffith Use of Force/KIBRS/Gateway Dana.Griffith@kbi.ks.gov (785) 296-4152
Bill Reid Research Analyst/Crime Statistics Bill.Reid@kbi.ks.gov	IBR Help Line IBRsupport@kbi.ks.gov (785) 296-4373	Mitch Beemer IBR Manager Mitch.Beemer@kbi.ks.gov

SEARCH HYBRID IN-PERSON/VIRTUAL 2021 SYMPOSIUM
LESLIE MOORE, INFORMATION SERVICES DIVISION DIRECTOR KBI

The **2021 SEARCH Symposium on Justice Information Technology, Policy and Research** is being hosted as a hybrid event with both in-person and virtual venues. The Symposium is scheduled for July 13–14, 2021, in St. Louis, MO. The event will feature keynote presentations and two dozen criminal justice workshops organized in four tracks: Technology, Policy, Research, and Case Study.

Given continuing concerns regarding the COVID-19 pandemic, SEARCH has organized a Symposium as a hybrid event. Symposium participants can attend in-person at the St. Louis Union Station Hotel in St. Louis, MO, or virtually on a feature-rich digital platform.

The 2021 Symposium website (**https://symposium.search.org**) will provide details on the event, including the program agenda, workshop tracks, an overview of the digital platform, sponsor opportunities, fees, hotel/travel information, registration and more. Online registrations will begin soon.

If you have questions about the Symposium or have topic ideas for future Symposiums, please reach out to the Kansas representative Leslie Moore at (785) 296-8265 or Leslie.Moore@kbi.ks.gov.
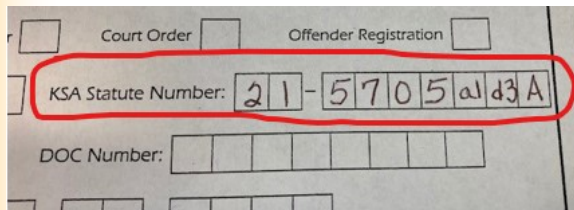
DNA COLLECTION KITS UPDATES AND REMINDERS
## JEFF HAHN, DNA DATABANK SUPERVISOR KBI

Later this year, the Kansas Bureau of Investigation (KBI) DNA Databank Division will be rolling out a new remote DNA collection software to replace the current pre-log software used for offender data entry. Further details will be coming soon.

The KBI DNA Databank has a few reminders to share.
- Please check KCJIS to see if DNA is already on file for the arrestee or registered offender. If the answer is yes, we do not need another DNA sample. If you do not have access to KCJIS, please feel free to call the DNA Databank at (785) 296-2130 or (785) 296-2140. Staff would be happy to check on DNA for you between the hours of 8:00 a.m. - 4:00 p.m.
- Offender DNA collection kits are permissible to use after the expiration date.
- Please write the entire statute, including sub-sections, on the Sample Information Form:

- Be sure to remove the sample card from the collection device and place it in the Sample Card Envelope provided. Place the Sample Card Envelope along with the Sample Information Form in the larger mailing envelope and drop it in the mail. Dispose of the empty collection device.
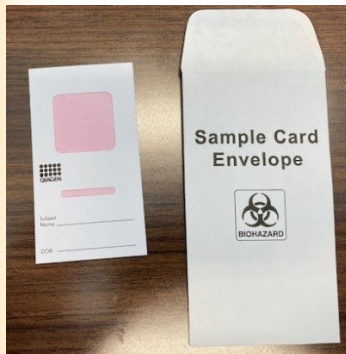
NGA PICKS KANSAS FOR 2021 CYBER POLICY ACADEMY
DAVID MARSHALL, DIRECTOR KCJIS COMMITTEE

Governor Laura Kelly and the National Governor's Association (NGA) recently announced the selection of Kansas and three other states for the NGA's 2021 Cyber Policy Academy to advance a "whole-of-state" approach to cybersecurity.

A task force of representatives from across the state will work with the NGA staff to share best practices in cybersecurity governance, workforce development, critical infrastructure security, threat information sharing, and partnerships.

The vision for the task force is to develop meaningful partnerships with counties, municipalities, school districts, regents, and critical infrastructure to advance a whole-of-state security approach. The intent is to focus on governance and develop long term strategic plans to assist not only state government but local government, academia, industry, and Kansas citizens. David Marshall has been selected to represent the KCJIS community on the Task Force.

NEWS FROM THE KBI HELP DESK
CARLOS SALAZAR, NETWORK CONTROL TECHNICIAN III KBI

KACIS TIPS FOR TACS

Requested Items

When requesting a new device or if you need to request a Network change, complete worksheets the Kansas Highway Patrol (KHP) has provided on the CJIS Launch Pad (CJIS Launch Pad (cjisapps.com)) under CJIS Documents in the CJIS Forms section. Your local IT should be able to help you complete these forms.

Please be sure to follow up with the Kansas Bureau of Investigation (KBI) Help Desk if it has been awhile since a request has been submitted through KACIS for your agency.

Expiring Tokens

If your tokens have expired, please have your Technical Agency Coordinator (TAC) send an email to HelpDesk@kbi.ks.gov to let the KBI Help Desk know how many tokens you need to order.

Your expiring tokens may not be usable the day before the expiration date printed on the back of the tokens. Best practice would be to order replacement tokens at least three weeks prior to the expiration date. If you do not receive an email from Optiv or hear anything from the KBI Help Desk within a week of placing your token order through KACIS, please call the KBI Help Desk to check on your order status.

Temporary Token Codes

Unfortunately, temporary token codes are no longer available. If a user leaves their token at home or the token is lost, the TAC will need to assign the user a new token or have them go home to get their token. The KBI Help Desk does not have the ability to issue temporary token codes.

Desktop 4 Update

Starting in March 2021, OpenFox Desktop 4 became available for all agencies to download. All agencies should now transition into using OpenFox Desktop 4. Currently, about one third of all OpenFox terminals have moved to Desktop 4. Please ensure your agency is developing a plan for implementation. There is not currently a time line to get this completed but one will be coming.

As always, if you are having any troubles with OpenFox, we encourage you to call or email the KBI Help desk at (785) 296-8245 or HelpDesk@kbi.ks.gov.

2021 KASFR LEGISLATIVE REPORT PUBLISHED
JESSICA CROWDER, PROGRAM CONSULTANT II KBI

On April 15, 2021, the Kansas Bureau of Investigation (KBI) published the annual Kansas Asset Seizure and Forfeiture Repository (KASFR) Legislative Report as mandated by K.S.A. 60-4127. The report is not all inclusive and only provides key data elements of information submitted to the repository. Therefore, not all agencies will see their name listed. To see the full report as well as additional data regarding asset forfeiture reporting in Kansas, go to https://kasfr.kbi.ks.gov.

The next KASFR webinar training is scheduled for Tuesday, May 18th from 10:00 a.m.—12:00 p.m. This training will cover the information required for submitting asset forfeiture data to the repository. If you would like to register for training or have any questions regarding the Legislative Report or KASFR reporting, please contact Jessica Crowder at jessica.crowder@kbi.ks.gov or (785) 296-8338.

KEEPING IN TOUCH UNTIL "NORMAL" RETURNS
DON CATHEY, KCJIS INFORMATION SECURITY OFFICER KHP

The past year has certainly presented us all with a lot of challenges. The annual KCJIS conference was canceled due to COVID for both 2020 and 2021. Most in-person KCJIS training by Kansas Highway Patrol (KHP) trainers was canceled for 2020.

While some class sizes and restrictions may still apply, the KHP CJIS unit has begun scheduling audits and onsite in-person training.

We encourage Technical Agency Coordinators (TACs) and Local Agency Security Officers (LASOs) to visit the Class Management section of NexTEST to see the latest Class Schedule and to enroll yourselves or your personnel.

Should the schedule or limitations restrict your in-person participation, **don't wait for answers you need now!** *Significant resources on the KHP CJIS Launch Pad are always available for all KCJIS users.*

Use your KCJIS user ID and ORI to access CJIS Manuals and CJIS Training to look for answers to your questions.

The CJIS Documents are public accessible and can be shared with vendors and your other non-KCJIS support personnel. Additionally, the *KCJIS TRAINER/AUDITOR MAP with Contact Information* lists everyone in the KHP CJIS unit and **we're open for business!**

Your NCIC trainer/auditor is ready to answer questions regarding use of the National Crime Information Center (NCIC), III,etc. and your Technical Security Auditor is available to help with securing networks and devices used to connect to KCJIS.

The grid layout on each page is outlined with the corresponding colors on the map, or you can click on your county to find our supporting cast for your agency.

LEO SEARCHING KBI SCRAP METAL REPORTING SYSTEM
BILL CONNOR, PROGRAM CONSULTANT II KBI

The Kansas Scrap Metal Reporting System is fully operational and is available for law enforcement to search regulated scrap transactions in the investigation of scrap metal theft.

- Kansas Criminal Justice Information System (KCJIS) users with the LEO attribute enabled in the KCJIS Authorization and Customer Information System (KACIS) will be able to access this application automatically.
- Log in with your token at https://kcjis.ks.gov and select the K-SCRAP tab.
- Only one field is required to begin searching, which is Case Number/Reason.
- You can search by selecting one field or all fields. Narrowing search criteria will result in more specific search results.
- There are countless combinations to search by including names, dates, times, address, state, metal types, metal forms, dealers, etc.
- There are a couple different messages you may see upon conducting a search. If you see "**No results found for given search criteria**," enter a different search criteria. If you see "**Too many results returned,**" refine your search criteria and try again.

Once search criteria is entered, click on the green "Perform Search" button at bottom left of the page. All results with entered search criteria will appear. Notice, there may be more results available than criteria entered. All entries within a single transaction will appear. This can be narrowed down specifically by using the "Search" field at the top right of the page.

Search results will yield information for the individual that made the purchase, seller's information, whether the seller used a vehicle to bring in regulated scrap, and if so, the vehicle information, transaction information, load information, and a description of the regulated scrap brought in. There are fields for photos of the vehicle that transported the scrap and for the scrap load. This, however, is optional for the dealers to upload and there may be no photos entered.

The two options to view search results are "View Details" and "Export Results to CSV." The option to "View Details" will display results in the same page format as when you entered the search criteria as well as all information mentioned above. Selecting "Export Results to CSV" will display all results mentioned above in an Excel document that is printable.

Law enforcement officers seeking training or answers to questions regarding the system itself should reach out to Bill Connor by phone at (785) 296-2387 or email at Scrap.Metal@kbi.ks.gov.

The KCJIS Newsletter is published in cooperation of the Kansas Criminal Justice Coordinating Council and KCJIS Committee

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